

LIBRARY BOARD OF COMMISSIONERS MEETING MINUTES

Monday, 24 July 2017 at Noon in the Local History Room of the Library

Subject to review

In attendance: Ed Adrian, Cate MacLachlan, Peter Ireland, Mary Ellen Manock, Megan Butterfield Glenn McRae, Jessica Nordhaus, Allyson Laackman, Patrick Kinner, Mary Danko, Kath Laing (Clerk)

Apologies: Charles Winkelman, Ellen MacLellan

1. Approval minutes 05/15/17 – the minutes were approved unanimously.
2. Approval agenda – the agenda was approved unanimously.
3. Public Forum – there was no public forum.
4. Director's Report – Discussion on current programming that focused on new and improved summer learning program and an upcoming series called Burlington Rising (information available on library website). Director Danko and Commissioners discussed the hate graffiti incident, as well as another incident involving harm to a staff member. Both incidents are being investigated by the police.
5. Report from Behavior Taskforce – Taskforce Chair McRae spoke to the redraft the Library Ordinance. Redrafted Ordinance will be submitted to the City Attorney's Office for revision. Ultimately the redraft will go to Ordinance Committee for consideration. *Taskforce Minutes available on library website: <http://www.fletcherfree.org/BehaviorTaskforce20170706.pdf>.*
6. Report from Development Taskforce – The Taskforce met for the first time immediately prior to this meeting. Trustee MacLachlan reported that taskforce members will work alongside Library Admin and the Board of the Friends of the FFL to ensure the development of a robust fundraising structure to be managed through the Friends 501c3. A key component of the Library's 2016-2020 Strategic Plan. Local fundraising specialist, Christine Graham, will be working with this group to guide this development. A draft MoU is being submitted to the City Attorney's Office for revision, the MoU is an operational agreement under which the financial management of the Library annual appeal is transferred to the Friends with continued Library staff administration and leadership.
7. Approval Commission Annual Report FY17 – Commissioners voted unanimously to accept the Annual Report with the addition of the list of Commissioners and Trustees and their respective terms. Commissioner Adrian reported that this would be Commissioner Laackman's last meeting. She is resigning due to conflict of interest as the new Executive Director of Burlington Housing Authority. Commissioners and Trustees thanked Allyson Laackman for her service.
8. Friends' Report – In Ellen MacLellan's absence, Kath Laing presented the Friends bi-monthly report.
9. New Business – no new business.
10. Next meeting agenda items and date – the next meeting is set for September 18th and the following for November 13th at noon in the Local History Room of the Fletcher Free Library.
11. Adjournment – the meeting ended at 12:35pm